

Public Liability Claims

What information do I need to provide?

Please do not admit blame. If a claim is brought, your insurer will investigate to establish what happened and who was responsible. Even if it looks straightforward, there may be circumstances you are not aware of.

If you have received a formal Solicitor's letter of claim against you or an incident has occurred which you believe could give rise to a claim, please notify us immediately.

Property Damage.

Your insurer would need to know:

- Your name and company details
- Your insurance policy number and contact details
- Details of the person potentially claiming against you
- Details of the incident including:
 - The date, time and place it occurred
 - How it happened
 - Details of damage
 - Estimates of damage repairs (if possible)
 - Photos or CCTV (if possible)

Personal Injury.

The first thing you should do is act quickly to minimise any damage or injury. That may mean making sure the injured person receives medical attention, or ensuring no further damage is done.

It's important to make a record of what happened, including:

- What happened during the incident
- The time and date
- Names and contact details of everyone present at the time
- You should consider taking photographs and obtaining statements from any witnesses

You should contact us as soon as possible, even if the person injured hasn't made a claim against you yet. Your insurers will be able to confirm whether your public liability insurance covers the incident.

Your insurance company will need:

- Your name and company details
- Your insurance policy number and contact details
- Details of the person potentially claiming against you
- Details of the incident including
- The date, time and place it occurred
- How it happened
- Details of injury
- Photos or CCTV (if possible)

Please note your insurer may appoint a Loss Adjuster to assess certain claims.

Please inform Endsleigh as soon as possible by registering your claim here:

<https://www.endsleigh.co.uk/forms/business/endsleigh-independent-schools-claims-form/>